

October 19, 2009

Parents/Guardians of Students in Grades 6-8 :

You will have the opportunity to meet and discuss your child's academic progress with his/her teachers on Tuesday, November 3, 2009. Conferences will be held from **12:00PM – 4:00PM and from 5:30PM - 7:30PM** (students in grades 6-8 will not have school on this day). Please indicate your **1st, 2nd and 3rd choice of times** on the form below, and return it to your child's homeroom teacher by **Wednesday, October 21st**. The teachers will do their best to accommodate your requests and correlate conferences if you have more than one child. If there is a conflict in scheduling, teachers will contact you to make arrangements. If you wish to schedule a conference with any teacher other than your child's homeroom teacher, please indicate your request on the lines below.

Student Name: \_\_\_\_\_

Parent Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### Afternoon Conferences

_____ 12:00 - 12:10	_____ 1:00 - 1:10	_____ 2:00 - 2:10	_____ 3:00 - 3:10
_____ 12:10 - 12:20	_____ 1:10 - 1:20	_____ 2:10 - 2:20	_____ 3:10 - 3:20
_____ 12:20 - 12:30	_____ 1:20 - 1:30	_____ 2:20 - 2:30	_____ 3:20 - 3:30
_____ 12:30 - 12:40	_____ 1:30 - 1:40	_____ 2:30 - 2:40	_____ 3:30 - 3:40
_____ 12:40 - 12:50	_____ 1:40 - 1:50	_____ 2:40 - 2:50	_____ 3:40 - 3:50
_____ 12:50 - 1:00	_____ 1:50 - 2:00	_____ 2:50 - 3:00	_____ 3:50 - 4:00

### Evening Conferences

_____ 5:30 - 5:40	_____ 6:00 - 6:10	_____ 6:30 - 6:40	_____ 7:00 - 7:10
_____ 5:40 - 5:50	_____ 6:10 - 6:20	_____ 6:40 - 6:50	_____ 7:10 - 7:20
_____ 5:50 - 6:00	_____ 6:20 - 6:30	_____ 6:50 - 7:00	_____ 7:20 - 7:30

I also wish to schedule a conference with : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*Please Note: Aftercare will not be available on Nov. 2nd

\*This conference is mandatory for all parents/students